MINUTE FOR MEETINGS
COMENIUS School Partnerships
"European CNC-Network – Train for EUROPE – RELOADED"

Education and Culture
Lifelong learning programme
COMENIUS

School on the way to Europe

Meeting Description	Third Project Meeting in Celje (Slovenia)
Meeting hosted by	Šolski Center Celje - Srednja Šola za Strojništvo, Mehatroniko in Medije

Minute written by	[IE] John O'Neill

Date / Place / Time	Activities / Results / Points of importance
HARD WORKING DAY **Saturday** **12th May 2012** **Starting 09:00** **at school**	**Good Morning Flashlight** Heinz and Martin introduced the work for this morning: **Workline C "European Electronic Map"** Heinz said that some restructuring was necessary. This would be explained by the coordinating group. Martin reminded us that the Workline D would go on at 15.30 according to the index cards. Denis gave us the menu and checked the numbers for lunch in the school. He outlined the arrangements for the Cultural Day on Sunday. He also reminded us about the dinner invoices. Heinrich Payr and Michelle Agati (Workline C coordinators) gave a full account of the background to the European Electronic Map (EEM) and how it developed in the first and second meetings. Heinrich explained that there would be 3 new workgroups working on: 1. Operator Panel 2. Projected Display 3. Electronic Gimmicks These groups will be made up of 7, 6 & 6 schools respectively but if any school has specialists who wish to join another group then this should be possible. Some concerns were expressed about the possible loss of a "Map of Europe". After opting for one of the groups the outcome was as follows: Group 1: 11, Group 2: 4, Group 3: 7 At 10:45 we went to work in these groups. At 13:00 we went for lunch in the school restaurant. At 14:30 it was time for an internal review of the work done on the previous day in Workline B "Wagon Components" At 15:30 we had the first sessions on Workline D "Supporting Tasks" Half way through the work session we were surprised with a performance by one of the school students who sang three songs for the assembled delegations. She was a very accomplished singer for one so young and the entertainment was a welcome break from the hard work. At 17:30 we reassembled in Room B-12 to present the visions and have plenary discussions.

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	Supporting Task 1 – Online evaluation Tool This can now be attempted online but a paper version will be also used as backup. Google Docs being used with Lime Survey to be developed by [NL] and [LU] **Supporting Task 2 – Photo/Video Collectors** All schools to get a USB memory stick from the Heidenhain Company for the purpose of saving all pictures and videos. An addressed envelope was also supplied by Turkey for the return of same. Pics and Vids from Lisbon to be included and all to be returned to Turkey by June 1st. **Supporting Task 3 – Photo Gallery** Working with the collectors. Using Google Picasa to publish pictures. No need to install Picasa on your PC. **Supporting Task 4 – CAD/CNC File Collectors** One representative from each school group to be given the responsibility of collecting the CAD/CNC files. **Supporting Task 5 – CAD/CNC Gallery** This group works closely with group 4. The gallery can be uploaded on each schools FTP server. The help of the school IT administrator is generally required for this to be done. **Supporting Task 6 – Video Publishing** Two types of video are to be published. Short videos have and will be upoaded to You Tube while longer videos will be produced on a more professional basis and be available on DVD. At this meeting some students from the schols Media Centre were taking photos and recording interviews as part of this task. It was noted that music and video protocol had to be observed in this process. The [HU] delegation showed us a video with music which exists on You Tube. **Supporting Task 7 – Online Questionnaire** This questionnaire will be available not only to the T4EU-R students but to the general public as well. The categories to be included are: 1. CAD/CNC 2. Materials 3. Electronics 4. Machining Eight questions per category per school are to be prepared in time or the 4th Meeting in Finland. There was a request for a 5th category to be included on Culture. **Supporting Task 8 – Multilingual Technical Glossary** This already exists on the Moodle platform since the first Train for Europe project. It is being expanded to include further technical terms and has a finish date of November 1st. **Supporting Task 9 – Teaching Materials (Wagon Production)** This group aims to produce a complete set of lessons on the production of the Common Undercarriage. One possibility is to base it on the U/C produced by the Heidenhain Company. Also required are the designs for the Wheels, Track and Coupling. Sort videos are also possible and would be a desirable addition. **Supporting Task 10 – Online Communication and Video Conferencing** Online communication via email is working well as the presence of all delegations at the meeting testifies. Other informal means of communication exist in the form of facebook pages, one for teachers and one for students. Video Conferencing is to be done be way of Skype. By the end of this meeting 20 out of 24 schools had a Skype account with a commitment by the other four to set one up by the end of May.

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	Good Evening Flashlight The evening flashlight was kept brief due to the fact that the time had reached 19:25. Simona requested that all participants be ready to depart at 07:30 on Sunday.