

<b>Meeting Description</b>	Fourth Project Meeting in Kuopio (Finland)
<b>Meeting hosted by</b>	Savon ammattii - ja aikuisopisto
<b>Minute written by</b>	[LU] Gieres Michel

<b>Date / Place / Time</b>	<b>Activities / Results / Points of importance</b>
<p><b>20 September 2012</b></p> <p><b>Good Morning Flashlight</b></p> <p><b>Plenum</b></p> <p><b>09:00 a.m.</b></p>	<p>[FI] delegation greets everyone. [DE] Wildgrube greets everybody and presents timetable.</p> <p>Some changes to the timetable: Workline B will start at 12:00, so that there will be 2 hours for Workline A and 1 hour for Workline B.</p> <p>People are allowed to test their current technical achievements on the track parcours to see whether everything works fine. (different room)</p> <p>[DE] tells people to think up new ideas for the online questionnaire. The questions should be handed to Gorga. [DE] also explains that [FI] will prepare detailed receipts showing what the 160 EUR per person have been spent on. [DE] Wildgrube tells people important internet addresses and demonstrates the website. (<a href="http://www.cnc-network.eu">www.cnc-network.eu</a>) He shows where to find</p> <ul style="list-style-type: none"> <li>- FORUM &gt; people have to register! (CNC FORUM: register with <b>[ID] firstname lastname</b>)</li> <li>[DE] Wildgrube clearly demonstrates the FORUM website in detail to make sure that people can join and use it. Everyone has to join the FORUM.</li> <li>- MOODLE</li> <li>- DOCUMENTS</li> </ul> <p>Discussion about when and where to organise final meeting.</p>