

Meeting Description	Fifth Project Meeting in St. Pölten (Austria)
Meeting hosted by	Höhere Technische Bundeslehr- und Versuchsanstalt
Minute written by	[PL] Tomasz Jagiello, [PL] Piotr Kozlowski

Date / Place / Time	Activities / Results / Points of importance
<p>ARRIVAL DAY Thursday 31th January 2013 09:00 City Hotel Design & Classic</p>	<p>Welcome, meeting details and project update Heinz and Martin presented meeting details. Schools were given forms – which should be filled with names of students/teachers who will work in particular work groups. (not changeable, to increase productivity).</p>
11:15 – 13:00 work in groups	<p>Workline A “Locomotive”– Internal Review (School-WS) Workline E “The Last Mile”– Internal Review (Hotel-GW)</p>
13:00 – 15:00	Lunch Break & Free Time
15:00 – 17:00	<p>Workline C “European Electronic Map”– Internal Review (School-WS) Workline D “Supporting Tasks”– Internal Review (Hotel-GW)</p>
City Hotel 17:15	<p>Workline E “The last Mile”– work progress presentation</p> <ol style="list-style-type: none"> 1. Common undercarriage assist - raised the possibility of disconnecting the coupler during the sudden starting or stopping it will be checked tomorrow when track will be mounted. Group need a plan of the assembly and detail drawings together all in one pdf file. 2. Public Relations - provide a template for the local media, which will be translated into all languages. 3. Upper parts exchange - on Saturday will present the distribution and how to exchange the upper parts. 4. Final presentation - Still missing a few presentations, and some are bad. Still do not know the order of the countries in the train and it is needed for the final presentation. We considered a number of options to present the country during a presentation in Brussels. 5. Smoothness Running Control - found that rolling resistance is to be less than 1N and that the wagon has to be lighter than 2kg. 6. EU / MEP Contact – schools should determine the addresses of the members of the European Parliament and invite them. Group will collect orders for gadgets. 7. Shirt & Stickers – Presented the T-shirts project. Group expected declarations from each country (number, colour, size) 8. Electronic Gimmicks - found that only one upper part is connected to an electronic map. Each country has to prepare their own power supply for upper part.

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City Hotel 18:15	<p>Workline C “European Electronic Map” – work progress presentation</p> <ol style="list-style-type: none"> 1. Supervisors - A group broke up and then tied again. Group will be informed about the work in the other groups. 2. Panel - There are still not enough puzzles, some do not fit or are bad. They need to be done as soon as possible and sent to school in St. Polten. 3. Desk - changed the design a tripod. Panel will be delivered on meeting in Germany. 4. Control System – Members of the group presented a chip incorporating power supply to the upper part, and that worked. Cost about 6-7€ + 3€ batteries. System turns the power on for 30 seconds during a presentation. 5. Presentation - presentation tomorrow will be discussed one by one.
City Hotel 19:15	<p>Workline D “Supporting Tasks” – work progress presentation</p> <ol style="list-style-type: none"> 1. Online evaluation tool – is preparing the evaluation forms for this meeting. 2. Photo / Video Collectors - Decided that all photos and videos have to be sent on a CD / DVD to Romina from Italy. Album will be made in Picassa. 3. Photo Gallery-Group asked to send photos. They will do a photo gallery when the Photo Collectors complete the images. 4. CNC / CAD Collectors - A group waits for CAD and CNC files. They will do a directory with current drawings. 5. Video Publishing - Group asks for notification of published videos on YouTube. 6. Online Questionnaire - The Group has collected and made a pool of questions from which tests can be done. 7. Multilingual Technical Glossary - A group submitted a progress in the dictionary. Given advice and explanations how to add words translations.