

Meeting Description	Third Project Meeting in Celje (Slovenia)
Meeting hosted by	Šolski Center Celje - Srednja Šola za Strojništvo, Mehatroniko in Medije

Date / Time / Place	Saturday, 12 th May 2012, Room No. B-08,
Name of Workline	Workline D – Supporting Tasks
Name of Workgroup	Online Evaluation Tool

Representative workgroup member	[CH] Kurt Schnüringer
Co-representative workgroup member	[FR] Michel Frezovls
Co-representative workgroup member	[NO] Tore Fagerli

Further workgroup members	[PT] Joao Martins
	[PT] Rodolfo Pontes
	[NO] Nilas Isaksen
	[NO] Sivert Aune
	[IE] Isla Eke

Minute written by	[NO] Tore Fagerli
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Description of work progress: Topics / Tasks / Results / Decisions / Facts of importance	Responsible school(s) or person(s) incl. deadlines
<p>The “old” form was sent out to all schools, only 4 were returned with comments</p> <p><u>Lime Survey vs. Google Documents</u></p> <p>Lime Survey has been looked at and has been found more complicated than Google Documents (GD). GD looks easier: Faster production and easy to install. The answers are presented on a spreadsheet, but they are easy to display in a graphical way</p> <p>The problem is controlling that each person has not answered more than once.</p> <p>One solution is to email the URL for the form to every participant and ask him or her to answer. Another solution is creating unique id-numbers for each participant.</p> <p><u>Questions</u> We keep the questions the way they are, only with some small adjustments.</p> <p>The students’ form is a minor edition of the teachers’ form, so the form is easy to edit from the teachers’ form</p>	

Meeting Description	Third Project Meeting in Celje (Slovenia)
Meeting hosted by	Šolski Center Celje - Srednja Šola za Strojništvo, Mehatroniko in Medije

Date / Time / Place	Monday, 14 th May 2012, Room No. B-08
Name of Workline	Workline D – Supporting tasks
Name of Workgroup	Online Evaluation Tool

Representative workgroup member	[CH] Kurt Schnüringer
Co-representative workgroup member	[FR] Michel Frezouls
Co-representative workgroup member	[NO] Tore Fagerli

Further workgroup members	[IE] Isla Hoe
	[NO] Nilas Isaksen
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Description of work progress: Topics / Tasks / Results / Decisions / Facts of importance	Responsible school(s) or person(s) incl. deadlines
<p>Kurt had finished the evaluation form for teachers in Google Documents, and during the meeting he also finished the form for students</p> <p>The links to the evaluation forms on the internet will be published at the Forum in the room named Online Evaluation Tool, and we encourage all participants to fill out the form.</p> <p>We still have some homework to do:</p> <ul style="list-style-type: none"> - We must find a method to make sure that only real participants answer the questions. One way of solving this is to give each participant a unique access number, and we hope to find a way to deny access to the form without a valid access number - We must find a method to make sure that each participant only answers once 	<p>This is homework for [NO] before September meeting in Finland</p>