

Meeting Description	Fourth Project Meeting in Kuopio (Finland)
Meeting hosted by	Savon ammattii - ja aikuisopisto

Date / Time / Place	Tuesday, 18 th September 2012, Room No. A4207
Name of Workline	Workline D – Supporting Tasks
Name of Workgroup	Online Evaluation Tool

Representative workgroup member	[CH] Marc Schibig
Co-representative workgroup member	[NO] Stig Mårstad
Co-representative workgroup member	[CH] Marcel Krüsi

Further workgroup members	[NO] Sivert Aune
	[PT] Joao Martins
	[PT] Paulo Carreira

Minute written by	[NO] Marius Hagen
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Description of work progress: Topics / Tasks / Results / Decisions / Facts of importance	Responsible school(s) or person(s) incl. deadlines
<p>Topic Evaluation is made in Google Documents (GD)</p> <p>Change some of the names in the questions. But the questions will remain the same, so that we can compare with the other meetings.</p>	[CH]

Meeting Description	Fourth Project Meeting in Kuopio (Finland)
Meeting hosted by	Savon ammattii - ja aikuisopisto

Date / Time / Place	Thursday, 20 th September 2012
Name of Workline	Workline D – Supporting Tasks
Name of Workgroup	Online Evaluation Tool

Representative workgroup member	[CH] Marc Schibig
Co-representative workgroup member	[NO] Stig.Marstad
Co-representative workgroup member	[CH] Marcel Krusi

Further workgroup members	[NO] Serge Osterás
	[NO] Sivert Aune
	[PT] João Martins
	[PT] Paulo Carreira
	[FR] Michel Frezouls

Minute written by	[PT] Paulo Carreira
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Description of work progress: Topics / Tasks / Results / Decisions / Facts of importance	Responsible school(s) or person(s) incl. deadlines
<p>In this meeting we talk about the students questions to classificate what is really necessary to avail what happens in Finland. The questions we think who's not necessarily we made the change.</p> <p>The cultural day is included in this questionnaire, which activities have a classification to avail this day.</p> <p>The students talk about the students questions and teachers talk about the teachers questions.</p>	

Meeting Description	Fourth Project Meeting in Kuopio (Finland)
Meeting hosted by	Savon ammattii - ja aikuisopisto

Date / Time / Place	Friday, 21 th September 2012, Room No. XXX,
Name of Workline	Workline D – Supporting Tasks
Name of Workgroup	Online Evaluation Tool

Representative workgroup member	[CH] Marc Schibig
Co-representative workgroup member	[NO] Stig.Marstad
Co-representative workgroup member	[CH] Marcel Krusi

Further workgroup members	[NO] Serge Osterás
	[NO] Sivert Aune
	[PT] João Martins
	[PT] Paulo Carreira
	[FR] Michel Frezouls

Minute written by	[PT] Paulo Carreira
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Description of work progress: Topics / Tasks / Results / Decisions / Facts of importance	Responsible school(s) or person(s) incl. deadlines
<p>In this meeting we decided to send the link of the evaluation tool students and teachers to Heinz and Heinz send it to every student and teacher. Switzerland will change the name of the questions and add new questions. Deadline: 27/09/2012</p> <p>Future Steps: Next meeting we have papersheets to deliver for students and teachers. Switzerland will prepare new questions for the next meeting.</p>	